

The Engineers' Council
Minutes of the Meeting of the Board of Directors
The Valley Inn, Sherman Oaks, California
Tuesday, September 22, 2009

Attendance

The meeting was attended by board members Charlie Volk, Ray Straub, Chuck Olsefsky, Sonja Domazet, Marek Barylak, Ken Davis, Jerry Kraim, Tes Akpovi, Diane Kulisek, Bob Tarn, Narisa Chu, and Ramin Roosta. Ex board member and long-time Secretary/Treasurer Mike Garland phoned in to join us for the meeting.

Call to Order

The meeting was called to order by President Charles Volk at 6:12 PM.

Minutes of Previous Board Meeting

Minutes of the August 11 meeting were approved as submitted.

Treasurer's Report

Charlie presented the Treasurer's Report for August and a final report for the budget year ending August 31. We closed the year with a negative cash flow of \$3,790.24, which was good compared with where we thought we'd be after the move to the Sheraton. We expect to close the gap some next year, with banquet admissions of \$90 per seat. The Treasurer's Report was accepted.

Committee Review

Banquet

- Web site needs update on banquet location.

H&A

- Bob and Ken will get together this weekend to prepare for the Call for Nominations.
- Ken provided an analysis of awards for the past 8 banquets, and proposed award targets for 2010. We agreed that our advertised goal will be 82 awards (18 less than last banquet), and figure out how to manage to that goal after nominations have been submitted. It will help if the major organization representatives can give their management notice that we're trying to reduce the total award count (but don't discourage attendance at the event, of course).

Awards Assembly

- Based on the goal of 82 awards (32 Merit, 11 Distinguished, 32 Project, and 7 Major), awards assembly materials should be ordered NOW, in order to minimize rush charges.

Conference

- Sonia reviewed the calendar of events that was distributed to her committee recently.
- The conference will have three tracks: Biotechnology, Systems/Software and Clean Fuel (Alternate) Energy.
- There is still room for additional speakers. Please contact Sonja to recommend speakers.

- Need to determine the venue. JPL has declined, CalTech has been unresponsive, so we may want to repeat at CSUN.
- Ramin will do some inquiring with JPL regarding support of a “JPL Speakers Table” at the banquet.
- Sonja needs the online conference registration page prepared for roll-out with the Call for Nominations.

Banquet Keynote Speaker

- No word regarding primary objective (DARPA Director).
- Bob and Paul talked briefly about a possible back-up (Augustine). Bob got some positive feedback from Rocketdyne regarding this choice.

Charitable Giving

- Discussed possibilities for using budget allocated to High School Junior recognition.
- LA County Science Fair judging is scheduled for April 14-15. Several board members volunteered to help.

Correspondence

- Letter of invitation prepared to Sean D. Tucker for the Yeager Award.

Good & Welfare

- Mike and Marcella Garland are doing well, and we all introduced ourselves to Mike over the phone.

Communications

- Invitation to Apollo Astronauts: Assessment of Apollo Astronauts available for invitation to the banquet was prepared by Debbie Koncel (colleague of Diane Kulisek), with recommended methods of making contact with them. Discussed asking David R. Scott to help coordinate (possibly Aldrin).
- Special recognition of Chuck Yeager will depend on whether Sean Tucker accepts our invitation.
- Ken is working on plan to advertise banquet with invitations to targeted new organizations.

Webmaster

- Bill Johnson is leading a committee to re-design the web site, but we do not know the status.
- Discussed establishing a Linked-In site. Diane Kulisek offered to establish it for us. Discussion about it being premature since we have not yet updated our main web site. This topic was postponed until the next meeting.

Proposal to Add New Board Members

Discussed establishing board member positions for representatives of UCLA and USC. It was noted that the bylaws require directors be appointed by their technical societies prior to election by the board. We do think there is a good potential that local Engineering schools will value our conference, since paper presentation is so vital to their staffs; a local conference is attractive in the current economic environment.

Next Meeting: Late October. Charlie will check his schedule and select a date.

The meeting was adjourned by President Charles Volk at approximately 7:45 PM.

Respectfully submitted on 9/23/2009 by:
Robert B. Tarn, Trustee & Secretary

Corrected 10/27/2009

Standing Committees

<i>Executive Committee</i>	President	Charles Volk
	Vice President	Kenneth Davis
	Treasurer	Charles Volk
	Trustee & Secretary	Robert Tarn
	Trustee	Robert Budica
	Trustee	Paul Landry
	Trustee	Rick Ratcliffe
<i>Honors & Awards Committee</i>	Chair	Kenneth Davis
	Committee	Chuck Olsefsky, R. Ratcliffe, R. Tarn, T. Akpovi
<i>Audit Committee</i>	Chair	C. Olsefsky
	Committee	R. Tarn
<i>Budget Committee</i>	Chair	Charles Volk
	Committee	Executive Committee

Ad-hoc committees

<i>Banquet Committee</i>	Chair	Paul Landry
	Committee	R. Tarn, K. Davis, L. Dalton, R. Roosta, Ramesh, R. Straub, S. Domazet, S. Guine, T. Akpovi, V. Moreno
<i>Conference Committee</i>	Chair	Sonja Domazet
	Committee	Ramesh, Chu, Barylak, Straub, Moreno
<i>Charitable Giving Committee</i>	Chair	Ray Straub
	Committee	R. Tarn, C. Volk, L. Dalton, J. Kraim, K. Futernick
<i>Communications Committee</i>	Chair	Ken Davis
<i>By-Laws Committee</i>	Chair	Vice-President
	Committee	Trustees
<i>Good & Welfare Committee</i>	Chair	Chuck Olsefsky
	Committee	M. Garland, W. Korp
<i>Webmasters</i>	Chair	Robert Tarn
	Vice Chair	W. Johnson
<i>Awards Assembly Committee</i>	Chair	W. Johnson
<i>Keynote Speaker Committee</i>	Chair	C. Volk