

The Engineers' Council  
Minutes of the Meeting of the Board of Directors  
The Valley Inn, Sherman Oaks, California  
Tuesday, July 21, 2009

**Attendance**

The meeting was attended by board members Charlie Volk, Ray Straub, Chuck Olsefsky, Sonja Domazet, Marek Barylak, Paul Landry, Narisa Chu, Ken Davis, Jerry Kraim and Tes Akpovi.

**Call to Order**

The meeting was called to order by President Charles Volk at 6:09 PM.

**Minutes of Previous Board Meeting**

Minutes of the June 16, 2009, meeting was approved with minor corrections.

**Treasurer's Report**

- Charlie presented the Treasurer's Report. Net operating loss for 2008 was approx. \$4,000, with 616 seats sold.
- The Treasurer's Report was accepted.

**Committee Review**

- Paul Landry presented a work flow chart for the Awards Banquet process.
- Paul requested a link to the Technical Conference to be followed by Sonia Domazet.
- A set of calendar dates were also proposed to line up dates for nomination calls, awards assembly, invitations, RSVPs and the final Awards Banquet.

Action Item: Individuals designated in the work flow: Ken Davis for Honors & Awards Committee, Ray Straub for Invitation, Bill Johnson for Awards Assembly, Bob Tarn for Certificates and Banquet Journal, please send your expanded task flow chart to Paul Landry.

Action Item: Sonia Domazet to link the Technical Conference organizing process into the overall Awards Banquet work flow.

Action Item: Paul Landry to send the updated electronic copy of the work flow chart to the Secretary for inclusion in meeting minutes.

A few more items were suggested to be put on the agenda for discussion in the August meeting:

1. Criteria for number of nominations vs. the number of tables to buy
  2. Cap the total number of awards to < 100 to control the overall time of the Awards Banquet.
  3. Sell advertisements as inclusion in the program
  4. Attract commercial companies to participate
  5. Invite USC and UCLA in addition to CSUN.
- Keynote Speaker. To celebrate the 40<sup>th</sup> anniversary of Apollo 11 moon landing, an invitation to all astronauts were proposed.

Motion Passed: Invite all Apollo astronauts to next year's Banquet.

Motion Passed: Offer a special recognition award to Chuck Yaeger

- Conference. The charge was decided: \$50/member, \$60/non-member, and \$125 combo package. Speakers and panelists were considered. Sonia Domazet would check into other universities for location possibility.

### **Correspondence**

- Charlie Volk passed an ad proposal from Farmers Insurance announcing 15% discount with 5% donation to the Lloyd W. Higginbotham Memorial Engineering Fund at CSUN. It was declined.

### **Communication**

Action Item: Ken Davis to file DBA.

### **Good & Welfare**

Chuck Olsefsky had contacted Larry Dalton but had not heard back from him. Suggest Chuck prepare a card to be sent to Mike Garland who just completed his upper leg rehab.

### **Webmaster**

- No report..

**Old Business** – None

**New Business** - None

**Next Meeting** – August <TBD>

The meeting was adjourned by President Charles Volk at 8:00 PM.

Respectfully submitted on 8/4/2009 by:  
Narisa Chu, acting meeting minutes recorder

## **Standing Committees**

### *Executive Committee*

President	Charles Volk
Vice President	Kenneth Davis
Treasurer	Charles Volk
Trustee & Secretary	Robert Tarn
Trustee	Robert Budica
Trustee	Paul Landry
Trustee	Rick Ratcliffe

### *Honors & Awards Committee*

Chair	Kenneth Davis
Committee	Chuck Olsefsky, R. Ratcliffe, R. Tarn, T. Akpovi

### *Audit Committee*

Chair	C. Olsefsky
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	Committee	R. Tarn
<i>Budget Committee</i>	Chair Committee	Charles Volk Executive Committee

## **Ad-hoc committees**

<i>Banquet Committee</i>	Chair Committee	Paul Landry R. Tarn, K. Davis, L. Dalton, R. Roosta, Ramesh, R. Straub, S. Domazet, S. Guine, T. Akpovi, V. Moreno
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<i>Conference Committee</i>	Chair Committee	Sonja Domazet Ramesh, Chu, Barylak, Straub, Moreno
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<i>Charitable Giving Committee</i>	Chair Committee	Ray Straub R. Tarn, C. Volk, L. Dalton, J. Kraim, K. Futernick
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<i>Communications Committee</i>	Chair	Ken Davis
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<i>By-Laws Committee</i>	Chair Committee	Vice-President Trustees
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<i>Good &amp; Welfare Committee</i>	Chair Committee	Chuck Olsefsky M. Garland, W. Korp
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<i>Webmasters</i>	Chair Vice Chair	Robert Tarn W. Johnson
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<i>Awards Assembly Committee</i>	Chair	W. Johnson
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<i>Keynote Speaker Committee</i>	Chair	C. Volk
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