

The Engineers' Council
Minutes of the Meeting of the Board of Directors

The Valley Inn, Sherman Oaks, California
Tuesday, May 20, 2008

The meeting was attended by Jerry Kraim, Paul Landry, Chuck Olsefsky, Bob Tarn, Charlie Volk, Bill Johnson, Ken Davis, and Stephen Guine.

Call to Order

The meeting was called to order by President Charles Volk at 6:00 PM.

Minutes of Previous Board Meeting

Minutes of the April 15, 2008, meeting were approved as submitted by Secretary Bob Tarn.

Treasurer's Report

Treasurer Charlie Volk distributed the 2008/2009 budget, which reflect an increase in reserves to \$44K. The board discussed the purpose of the reserves, and the amount that is needed to protect the solvency of the council. The consensus was that \$44K is sufficient. The Treasurer distributed a cash balance sheet for the 2008 banquet, showing gross cash flow of \$51,600. The Treasurer's report was accepted for audit.

Correspondence

The Secretary introduced three items of correspondence.

- Letter of appointment of Mr. Stephen Guine to represent INCOSE-Los Angeles Chapter to The Engineers' Council Board of Directors. The letter is signed by David Boyd, Chapter President.
- Thank you letter from Vance T. Peterson, CSUN Foundation President, for The Engineers' Council recent grant of \$1,500 in support of the College of Engineering and Computer Science Scholarships.
- Thank you letter from Dean C. Gilbert, Los Angeles County Science Fair President, for The Engineers' Council generous contribution to the 58th Annual Los Angeles County Science Fair.

Committees

Audit

Chairman Chuck Olsefsky described a reference he has read on audit committee guidance for non-profit organizations.

Charitable Giving

- Chairman Ray Straub could not attend due to his presence at Chaminade High School to present an Engineers' Council Scholarship.
- Charlie presented the Charitable Giving Committee budget request for 2008/2009. The budget request reflects an increase of several thousand dollars over last year. After hearing discussion on the items in the request, Charlie took the action to incorporate the request into the 2008/2009 budget, taking into account the sensibilities of the board members. The budget will be brought back to the June board meeting for discussion and approval.

- There was a brief discussion led by Vice President Ken Davis on our efforts to be reclassified as a 501(c)(3).
- Bob Tarn let a brief discussion of Ray's request for additional volunteers to present high school scholarships. Stephen Guine will present the Palmdale High School scholarship.

Good and Welfare

Chuck Olsefsky reported on the condition of Director-at-Large Mike Garland, who has been having some trouble with pneumonia and is again hospitalized.

Webmaster Report – no report

By-Law Committee – no report

Banquet & Conference

- Discussed ideas for Keynote Speaker. Governor Arnold Schwarzenegger's office has been non-responsive to inquiries by Chairman Paul Landry. Trustee Bob Budica has suggested NASA Administrator Michael Griffin; Paul took the action to ask Bob Budica to inquire with Griffin.
- Discussed technical conference. Bob Budica and Paul Landry will co-chair. Subject area will be open. Chuck Olsefsky suggested asking Dr. Laviano to be a key presenter, and that we could get a lot of help from CSUN. Discussed fee structure in combination with banquet attendance; \$75 conference only and \$125 for conference and banquet was suggested.
- Web update to promote conference and banquet is needed now ("Save the Date" teaser). Bill Johnson will consider taking this action.
- Discussed banquet/conference location. Consensus is to stay at the Sportsmen's Lodge.

Old Business

Bob Tarn presented two award remakes were completed earlier in the day by Bill Johnson and himself. Stephen Guine took the award for the Northrop Grumman awardee, and the Paul Landry took the award for the Lockheed Martin awardee.

New Business

- Chuck Olsefsky suggested recruitment of Victor Moreno (JPL employee and IEEE/SFV Chairman, and Dr. Marek Bayerek (Amgen employee, IEEE member, and associated with the Medtronics Company).
- Charlie Volk suggested recruitment of SWE representatives.

The meeting was adjourned by President Charles Volk at 7:47 PM.

Respectfully submitted by:

Robert B. Tarn, Trustee & Secretary

6/19/2008

Standing Committees

Executive Committee	Chair	Patrick Berbon
	Past Chair	Paul Landry
	Vice Pres.	Chas. Volk
	Treasurer	Chas. Volk
	Secretary	Bob Tarn
Honors & Awards Committee -	Chair	S. K. Ramesh
	Committee	Chuck Olsefsky, R. Ratcliffe
Audit Committee -	Chair	C. Olsefsky
	Committee	B. Tarn
Budget Committee -		Treasurer, Executive Committee

Ad-hoc committees:

Symposium Committee -	Chair	Ramin Roosta
	Committee	IEEE Chair <we need the name>, S. K. Ramesh
Charitable Giving Committee -	Chair	Ray Straub
	Committee	Bob Tarn, Chas Volk, Larry Dalton, Mike Garland, Jerry Kraim, Walt Korp, Ken Futernick
Communications Committee -	Chair	Ken Davis
By-Law Committee -	Chair	Vice President
	Committee	Trustees
Banquet Committee -	Chair	P. Landry
	Committee	TBD
Good & Welfare Committee -	Chair	C. Olsefsky
	Committee	M. Garland, W. Korp
Webmaster	Chair	Bob Tarn
	Vice Chair	Bill Johnson